

ting Imaging OCR Text Recognition Barc
Data Conversion Archival Document
age Disaster Recovery Legacy System
elivery Document Management
nir
ogn
um
om Programming Docum
t Day Forward System
ument Warehousing IC
xing Scanning View
agement ICR Overs
kflow Barcoding C
ical Mark Recognitio
hival Web Interface
ess and Retrieve In
OCR System
ument Warehousing
paration Retrieval
key Document M
rsize Doc Scanning
ical Mark Recognit
r Workflow Imag
ical Mark Recognitio
ess and Retrieval
ting Imaging OCR
ieval Indexing Doc

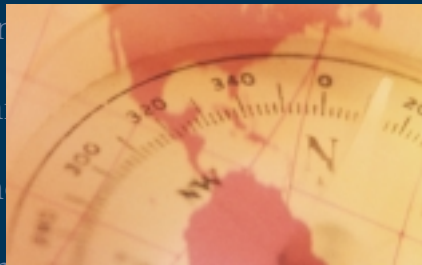


IMAGE *Works*

Complete Document Management Solutions



Laser Logics, Inc.
3641 Parker Road
Boonville, NC 27011

336-961-6870
www.laserlogics.com

IMAGEWorks

Document Management Software



Scan, store and retrieve your files all from one easy-to-use system

ImageWorks is state-of-the-art software for integrated document management. ImageWorks can scan paper documents, import electronic files, and store all of your information in electronic format. Retrieval of your information is easy through our enhanced search tools. You can then print, fax, email or export the information you were looking for in just a matter of clicks. ImageWorks is an easy-to-use, incredibly fast document management system that can streamline your business processes. Our software delivers multiple advantages for improved productivity, efficiency and savings.

KEY PROGRAM FEATURES

- ▶ Easily scan, index and retrieve paper documents
- ▶ Import other images or files (Word docs, Excel spreadsheets, etc.) to be stored and retrieved alongside your scanned documents
- ▶ Instantly access any file or document
- ▶ Quickly print, fax, export or email any document in the system
- ▶ Use annotation toolkits to highlight, add notes, rubber stamp, or mark-up documents
- ▶ Easily control document archival as well as retention lifecycles
- ▶ Allow multiple users to access documents simultaneously
- ▶ Eliminate lost or misfiled documents

Powerful
imaging
software
available as
a stand-alone,
networked
and/or
web-based
system.



Laser Logics, Inc.
3641 Parker Road
Boonville, NC 27011

336-961-6870
www.laserlogics.com

ADMINISTRATIVE & ADVANCED BUILT-IN FEATURES

- ▶ Create customizable index structures for different departments and document types
- ▶ Indexing can be performed through manual entry, date choice, or pre-defined lists
- ▶ Link to existing databases to automatically pull indexes, saving time on manually entered indexes
- ▶ Directly interface with most Copier/Scanner MFP's to index and scan documents directly from the MFP Copier/Scanner into ImageWorks
- ▶ Secure documents from unauthorized access
- ▶ Employ Quality Control tools to track scanning productivity and verify accuracy
- ▶ Create activity logs and audit trails of everyone who accesses particular documents



PERFORMANCE MODULES

▶ WEB INTERFACE

With the Web Interface Module, you can expand the flexibility and productivity of the ImageWorks software to incorporate secure web access to your documents. Access your critical data and images when and where you need it through a standard web browser.

▶ BARCODING

Use the Barcoding Add-on Module to automate your scanning and indexing processes. Generate barcoded cover sheets or use barcodes on your documents to eliminate manual indexing and speed-up scanning production.

▶ OCR CAPABILITY

Use Zonal Character Recognition to automatically index scanned documents, or use full text searchability to find exactly what documents you are looking for.

▶ CD/DVD ARCHIVAL

Create CD and DVD archives of your mission critical files for total disaster recovery. With this module, users can effortlessly transport any portion of their images and data to searchable archive CD's or DVD's.



IMAGEWorks Custom

Customized Imaging solutions to meet your companies' distinct document management needs

No two businesses operate exactly alike. Your business has its own set of unique processes, software systems and document management challenges. When a company tries to implement a canned, out-of-the-box imaging package to tackle their distinct needs, it usually results in the client trying to fit a square peg into a round hole. With the Custom version of ImageWorks, our developers will take the base ImageWorks solution and customize whatever features are necessary to adapt it to fit your distinct needs.

CUSTOMIZABLE FEATURES

- ▶ Complete Office Workflow Systems
- ▶ Direct interfaces with the legacy applications, systems and databases that your business currently runs
- ▶ COLD data conversion and automatic report grab capabilities
- ▶ HIPAA and Check 21 Compliance Solutions
- ▶ Cradle-to-Grave File Management Systems
- ▶ Electronic Ordering, Proof of Delivery and Purchasing Systems
- ▶ Customized LAN, WAN and Web Interfaces
- ▶ Customized Business Process Management Systems
- ▶ Automatic Forms Generation and Processing
- ▶ Completely customizable scanning, importing and viewing functionality
- ▶ Facilities Management Systems
- ▶ Customizable Archival, Disaster Recovery and Retention Systems

Design your document management system to improve and complement your unique business processes.



IMAGEWorks WEB

Scan, store and retrieve your documents all from one secure web-based system

ImageWorks Web is a complete document management system, offered as a web-based service instead of the complex and expensive in-house systems of the past. Large capital expenditures for scanners, servers, software licenses and IT support can now be replaced with the ImageWorks Web “pay per scan” model. This document management system can be brought online in less than an hour and at a fraction of the cost that it takes to build and support an in-house system. A company can scan, store and retrieve it’s files and documents via secure internet access from anywhere in the world, at any time. www.accessimageworks.com.

KEY SYSTEM FEATURES

- ▶ No Software or Hardware to Purchase or Maintain
- ▶ Eliminate costly overhead with this ASP - pay as you go system
- ▶ Multiple Users can access files simultaneously from anywhere
- ▶ Multiple levels of HIPAA Compliant and Tier One Data Center Security, or host your system in-house
- ▶ Create customizable indexing structures for different departments and document types
- ▶ Secure your documents from unauthorized access with our on-line set of security, audit trail and permissions tools
- ▶ Unlimited Scanning and Viewing Stations
- ▶ Enable OCR tools for full text searchability of your documents or zonal text capture of indexes while scanning
- ▶ Use the Barcoding tools to create index cover sheets and automatically index scanned files
- ▶ Import other files (Word Docs, Excel Spreadsheets, etc.) to be stored alongside your scanned documents

Eliminate the costs and support of in-house scanning systems with this secure and affordable web-based solution.

SCANNING AND CONVERSION SERVICES



Accurate Document and Data Conversion is the most important step in any document management system

Our service bureau division has converted Tens of Millions of documents and data to electronic format. We are ready to provide the absolute highest quality document scanning and indexing services at competitive market rates. In most cases you receive a better end product and it is more cost-effective for our experienced operators to handle your scanning projects for you. Scanning can be performed at our facilities or we can place a conversion team at your office to complete a project. No two scanning jobs are the same, we bring the expertise and state-of-the art equipment necessary to tackle the most complicated of projects at the highest accuracy rates possible.

KEY SYSTEM FEATURES

- ▶ Scanning Services - both archived files and day-forward projects
- ▶ Document Preparation and Indexing Services
- ▶ Microfilm and Microfiche Conversion and Creation
- ▶ HIPAA and CDIA Compliant Facility
- ▶ Digital Warehousing and CD/DVD Creation and Replication
- ▶ Accuracy Verification & Double-Blind Indexing Methods
- ▶ Database tie-ins to eliminate manual index entry
- COLD Data Conversions
- ▶ Scanning for a multitude of different Imaging Systems and Platforms, to include PDF, Docu-Lex, Docuware, ImageNow, etc...
- ▶ OCR, OMR and ICR Conversions
- ▶ X-Ray, Blueprint and Oversize Document Scanning
- ▶ On-Site and Off-Site Conversion Services

Let us affordably tackle your scanning projects for you - with best-of-class equipment and experienced operators.